**UNIVERSITY OF MACEDONIA**

MASTER IN ACCOUNTING TAXATION AND FINANCIAL MANAGEMENT

DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

PROTOCOL NUMBER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**School of Business**

**Department of Accounting and Finance**

MSc in Accounting Taxation and Financial Management

156 Egnatia Street, P.O. Box 1591

540 06 Thessaloniki

Tel: 2310891691/693, Fax: 2310891649

E-mail: maf@uom.gr

***APPLICATION FOR THE POSTGRADUATE PROGRAMME***

 ***IN ACCOUNTING TAXATION AND FINANCIAL MANAGEMENT***

Recent Photo

**PERSONAL INFORMATION**

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Surname Name

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Father’s Name Maiden name

** I have been informed about the Programmes’ regulations**

**ID Data:**

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Number Date of Issue Issuing Authority

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Date of Birth Place of Birth

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Municipality

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Nationality Marital Status

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VAT NUMBER TAX OFFICE SOCIAL SECURITY NUMBER

(Put X for the corresponding individual or family total declared income)

 Ατομικό Declared (Total) Income: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Οικογενειακό Declared (Total) Income: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**(**Put X for the mailing address)

 **Address in Thessaloniki:**   **Address of Permanent Residence (city or village)** :

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street and Number

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City Postal Code

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Phone Work Phone (Can we call you at work? Y/N) E-mail

# UNDERGRADUATE STUDIES

Write in chronological order the Universities and other institutions you attended. You must submit a copy of your academic qualifications and detailed transcripts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Institution**  | Department, City | **Title of Studies** | **Grade** | **Duration of Studies** | **Date of degree** |
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# POSTGRADUATE STUDIES

Write in chronological order the Universities and other institutions you attended. You must submit a copy of your academic qualifications and detailed transcripts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Institution**  | Department, City | **Title of Studies** | **Grade** | **Duration of Studies** | **Date of degree** |
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**SCHOLARSHIPS/AWARDS**

**LANGUAGES**

Write down below your ability to read, write and speak the foreign language(s) you know:

|  |  |  |
| --- | --- | --- |
| **Language** | **Degree title** | **Level** |
|  |   |  |
|  |  |  |
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 I will take a written test in English

**SCIENTIFIC ACHIEVEMENTS**

Write any recognition or distinctions for scientific achievements (such as awards, scholarships), articles or books you have written and published, research papers or any other scientific work.

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**SOCIAL, PROFESSIONAL AND OTHER ACTIVITIES**

Activity, Position, Responsibilities, Duration

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 (if not sufficient, continue on another page)

**PROFESSIONAL EXPERIENCE**

Please note your professional experience, starting with your most recent position (on a separate sheet if necessary).

Dates from - to

Employer, Position

Responsibilities

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Reason for leaving job: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dates from - to

Employer, Position

Responsibilities

2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Reason for leaving job: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# SUMMARY DESCRIPTION

Analyze your scientific and professional interests and the reasons why you are interested in Postgraduate Studies.

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**RECOMMENDATIONS** (Letters of recommendation may accompany your application or be sent separately to the Secretariat up to the closing date for the submission of supporting documents)

1. Full name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. Full name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Occupation/Position\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Occupation/Position\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (give full details) (give full details)

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SIGNATURE OF THE CANDIDATE**

I declare on my own responsibility that the information given in this application is accurate and true.

Υπογραφή\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The application must be accompanied by the following documents:

 Curriculum Vitae

 Copies of Degrees

 Detailed marks for courses taken

 Proof of knowledge of the English language

 Degrees from foreign universities must be accompanied by a recognition from the DOATAP

 Two Letters of Recommendation

 Professional experience (if any)

 Scientific Publications (if any)

 Additional qualifications (if any)

 *All the above documents must be submitted to the Secretariat of the MSc by the deadline for submission.*